



VACANCY NOTICE No. WCO-SRL 2010/3

Issue date : 06 June 2010

Closing Date : 06 July 2010

Title : National Professional Officer (Non-Communicable Diseases)
Grade : NO.C
Position No. : 315606
Duty Station : Colombo
Duration : 2 years

OBJECTIVES OF THE PROGRAMME:

The objective of the programme is to provide support to the Ministry of Health, Sri Lanka in developing evidence based policies and National Programmes for Prevention and Control of Chronic Non-Communicable Diseases, associated risk factors, Trauma, Injury & Violence, Elderly, Disability and any other emerging conditions that are deemed as a priority to the country eg: Chronic Kidney Disease of Unknown Origin (CKDu).

ORGANIZATIONAL CONTEXT AND SUMMARY OF ASSIGNED DUTIES

Under the overall guidance of the WHO Representative and in close coordination with the Technical Officer (P&M), the incumbent, as a member of the country team, interacts with the national authorities, donors and development partners towards strengthening the national non-communicable disease, associated risk factors, Trauma, Injury & Violence, Elderly, Disability and any other chronic emerging conditions that are deemed as a priority to the country eg: Chronic Kidney Disease of Unknown Origin (CKDu) programme activities.

1. Assist the Ministry of Health and other related focal ministries in the implementation of Government of Sri Lanka/WHO collaborative programme in the area of prevention and control of non-communicable diseases, associated risk factors, Trauma, Injury & Violence, Elderly, Disability and any other chronic emerging conditions that are deemed as a priority to the country eg: Chronic Kidney Disease of Unknown Origin (CKDu). This includes :
 - a) formulating the workplans for Government of Sri Lanka/WHO collaborative programmes in Sri Lanka;
 - b) assisting the Ministry of Health in developing detailed proposals as per workplans;
 - c) monitoring, evaluating and reporting on the progress of workplan implementation
 - d) preparing administrative and technical reports
 - e) documenting successful intervention and synthesizing lessons learn for wider dissemination
2. Support Ministry of Health, provincial/district health authorities and other related focal ministries in implementing the national policies in coordination with all stakeholders for prevention and control of Chronic Non-Communicable Diseases associated risk factors, Trauma, Injury & Violence, Elderly, Disability and any other chronic emerging conditions that are deemed as a priority to the country eg: Chronic Kidney Disease of Unknown Origin (CKDu)
3. Assist in national capacity building through appropriate support to MoH and other related focal ministries for interventions at the policy level to address the population needs related to non-communicable diseases, associated risk factors, Trauma, Injury & Violence, Elderly, Disability and other emerging conditions eg: Chronic Kidney Disease of Unknown Origin (CKDu) through preventive and curative services in holistic manner;

VACANCY NOTICE No. WCO-SRL 2010/3 (Cont'd.... pg. 2)

4. Liaise with donors and development partners (bilateral and UN agencies) to harmonize WHO recommendations relating to prevention and control of non-communicable diseases, associated risk factors, Trauma, Injury & Violence, Elderly, Disability and other emerging conditions eg: Chronic Kidney Disease of Unknown Origin (CKDu)
5. Advise and assist national authorities in formulating plans and proposals for external resource mobilisation related to Chronic Non Communicable Diseases, associated risk factors, Trauma, Injury & Violence, Elderly, Disability and other emerging conditions eg: Chronic Kidney Diseases of Unknown Origin (CKDu)
6. Promote development of studies and research in the non-communicable diseases, associated risk factors, Trauma, Injury & Violence, Elderly, Disability and other emerging conditions eg: Chronic Kidney Disease of Unknown Origin (CKDu) in the country in close coordination and collaboration with national research and development institutions and dissemination of research information to stakeholders;
7. Draft necessary technical reports and documents including website information as per requirements of the Organization, and to assist in preparation, organization and following-up of WHO-organized meetings;
8. Undertake any other tasks/duties as may be assigned by the supervisor.

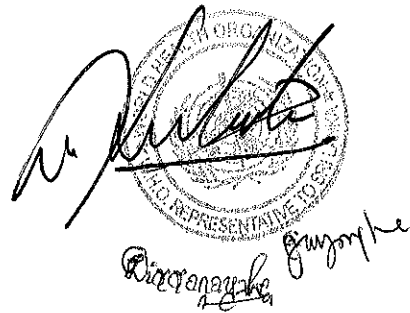
EDUCATIONAL QUALIFICATIONS, EXPERIENCE, ETC.

Functional skills and knowledge	<ol style="list-style-type: none"> 1. Thorough knowledge of the country's situation and priorities in the area of Chronic Non Communicable diseases, associated risk factors, Trauma, Injury & Violence, Elderly, Disability and other emerging conditions eg: Chronic Kidney Disease of Unknown Origin (CKDu) 2. Good understanding of functioning of government ministries and related departments/agencies 3. Ability to make oral and written presentations on technical issues and draft technical reports 4. Demonstrated ability to work in harmony and coordinate with National/International Staff <p>Knowledge of WHO programmes and practices an asset</p>
Education	<p>Essential – Degree in Medicine Desirable – Post Graduate degree in health care management</p>
Experience	<p>Essential : Minimum 5 years experience in the field of prevention and management of non-communicable diseases, and associated risk factors, Trauma, Injury & Violence, Elderly, Disability or other chronic emerging conditions eg: Chronic Kidney Disease of Unknown Origin (CKDu) Desirable : Familiarity with WHO policies and practices Familiarity with government structure and procedures Familiarity with Non Governmental Organisations and other Private Sector</p>
Languages	<p>Excellent knowledge of written and spoken English and knowledge of local language</p>
Other Skills (eg: IT)	<p>Proficiency in computer applications; ability to draft technical reports</p>

VACANCY NOTICE No. WCO-SRL 2010/3 (Cont'd.... pg. 3)

Note :

1. Applicants should submit a brief resume of their relevant experience and educational qualifications and give reasons for being suitable for the post. Latest passport size photograph should also be attached.
2. WHO Staff members should submit application on form WHO 824E together with WHO Personal History Form.
3. Applicants from the United Nations or Specialized Agencies should apply through the Personnel Officers of their Organization, and attach completed Personal History Form.
4. Applications in original should be sent to World Health Organization, 226 Baudhaloka Mawatha, Colombo 7, and must be received at WHO Office latest by 06 July 2010. Please mark the "Post applied for the post of National Professional Officer (Non-communicable Diseases)" on the top left hand corner of the envelope.
5. A written test of the short-listed applicants will be held for this post. Candidates are expected to write answers by using computers. The performance in written test will decide applicant's eligibility to appear in the interview.
6. External candidates will be contacted only if under serious consideration.
7. WHO is committed to workforce diversity
8. Please note that smoking is banned on WHO premises.



The image shows a handwritten signature in black ink over a circular official stamp. The stamp contains the text "WORLD HEALTH ORGANIZATION" at the top and "WHO REPRESENTATIVE OFFICE SRI LANKA" at the bottom. Below the stamp, there are two more handwritten signatures in black ink, one of which appears to be "R. Ranasinghe".